

Bop About Dance Risk Assessment

What are the hazards?	Who might be harmed	Controls Required	Additional Controls	Action by who?	Action by when?
Spread of Covid-19 Coronavirus	Teachers, students and parents arriving and leaving class	<p>Social distancing around entrances with a one way system in place for entrance and exit.</p> <p>Staggered Timetable to ensure groups do not overlap</p> <p>Surfaces are regularly cleaned with particular attention paid to sinks and doors.</p>	Posters on the wall to remind people about spacing	Everyone	Continuous
Spread of Covid-19 Coronavirus	Teachers, students and parents	<p>Hand washing facilities with soap and water in place.</p> <p>Drying of hands with disposable paper towels in double bagged bin bags</p> <p>Gel sanitiser available by the teaching station</p>	<p>Posters on the wall as a reminder to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels. Also reminded to catch coughs and sneezes in tissues – Tissues will be made available.</p>	Everyone who comes into the building	Continuous
Spread of Covid-19 Coronavirus	Teachers	To minimise risk, the teacher will stay at the front of the class. Lesson plans have been written so that no physical contact will happen. Where technique is to be corrected in children, the parent	Where physical contact cannot be avoided, for example in the case of an accident, the teacher will wear a mask and gloves to	Teacher	Continuous

		<p>or guardian will be asked to make the correction, for example, adjusting the feet into first position</p> <p>To prevent shouting, the teacher will ensure the music volume is low</p>	<p>administer first aid or support as necessary.</p> <p>The teacher will frequently use hand gel in class and wash hands between every class</p>		
Spread of Covid-19 Coronavirus	Children	<p>To minimise risk to children, we will be dancing on rubber spots in the space. These spots will be disinfected immediately after class.</p> <p>The children will have their own space for the duration of the class and where we will be doing corner work, the children will be asked to stand with their parent or guardian until it is their turn. Partner work or group work with anyone else will not be taking place at the moment.</p> <p>Only props that can be easily disinfected will be used. Soft props such as fairy wings that cannot be put in the washing mashine or disinfected by other means will not be used in class. Props will be only used by one child and</p>	<p>Children will be asked to come to class in class in their Ballet clothes and ensure they are clean on that day. Hair must be tied up off the face and nowhere near the nose or mouth.</p>	Teacher and supporting Parents/ Guardians	Continuous

		cleaned after use.			
Spread of Covid-19 Coronavirus	Parents	<p>For Toddler and Preschool classes, 1 adult will be allowed in the class to support their child where necessary. Masks for parents watching.</p> <p>The windows/doors will be open to allow for fresh air to circulate</p> <p>The chairs for parents to sit on will be spaced around the room at least 1.5 metres apart. Disinfectant wipes will be available for anyone to use to clean.</p>	<p>Younger siblings are welcome to watch but must stay near their adult. Parents are responsible for ensuring siblings are quiet and taken out of the room if they need to be settled. The baby corner will not be open for the moment and so entertainment should be brought by parents.</p>	Parents	Continuous
Spread of Covid-19 Coronavirus	Adult Ballet Students	<p>To ensure safety, ballet barres will not be used for regular class at the moment. For those with impeded balance, a ballet barre can be requested and this will be ready for participants prior to use.</p> <p>Ballet lessons will be adapted to focus on centre practise at the moment. The class will be spaced out and stay facing the front for the class. Windows will be opened to allow for fresh air to circulate</p>	<p>Adults, and in particular older adults are identified as being particularly at risk. Therefore class numbers in adult classes will be reduced to a maximum of 8 and reviewed regularly.</p> <p>Every class participant will be asked at the start of class to let the teacher know of any new medical concerns.</p>	Teacher and Adult learners	Continuous
Spread of Covid-19	Teachers, Students	Track and Trace systems require	Records will be stored for	Everyone	Continuous

<p>Coronavirus</p>		<p>records to be kept of names and addresses should there be a case of Covid that requires self-isolation.</p> <p>Everyone will be required to complete contact details that will be stored in a class register. Please notify the teacher if you receive a call from Track and Trace to let you know that you need to self-isolate</p>	<p>the duration that a student is with Bop About Dance and then destroyed 3 weeks after they have left.</p> <p>Where students are told they must self-isolate, the aim is to set up Zoom so that the student can still access the class from home. Where this is not possible, every effort will be made to make sure the lesson is made available on YouTube</p> <p>Where the teacher is told to self-isolate, classes will move to Zoom and/ or Youtube. In the instance where the teacher is unwell with Covid and cannot teach on any platform, a class refund or credit will be offered</p>		
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